

C.M. Office (PPCL)
I.P. Extn. Ring Road, N.D.
Distt No. 64
Date 7/4/16

INDRAPRASTHA POWER GENERATION CO.LTD
&
PRAGATI POWER CORPORATION LTD.
(UNDERTKINGS OF GOVT. NCT OF DELHI)
(HR DEPARTMENT)

DM(17)/I/2
13/4/16

(Regd.Office: Himadri, Rajghat Power House Office Complex, New Delhi-02)
Corporate Identity Number (CIN)-U40103DL2001SGC111530
Tele No.011-23267183, Website: [www, ipgcl-ppcl.gov.in](http://www.ipgcl-ppcl.gov.in)

DM(HR)-Gen/IPGCL/2015-16/26

Dated 04.04.2016.


Circular

Please refer to earlier circular dated 08.07.2013 issued by General Manager (Safety/HR) regarding verification of MTNL' bill before forwarding the same to Finance Department.

It is noticed that still numbers of users are not sending duly verified bill to Finance department.

It is once again reiterated that users may Down-Load the bills of MTNL from the website of MTNL and send bill after verification to Manager (Finance)-Works before the due date for timely payment.

If any bill after verification not received timely in the office of Works department, the same connection will be Dis-connected and responsibility of the same will be on concerned department user.


(S.P.Singh) 31/3/16
General Manager (HR)

CC: - All Sectional Heads/Heads of Department
Manager (IT) :- For Up-Load on the website of IPGCL/PPCL
Manager (Fin)-Works For your kind information pl

ED (17)

AGM(O)
AGM(E)
DGM(M)

Sr. Manager
S. M. G. V. E. P.

Sr. Pradeep

13/4/16