

INDRAPRASTHA POWER GENERATION COMPANY LIMITED &
PRAGATI POWER CORPORATION LIMITED
(HR DEPARTMENT)
(Regd. Office: Himadri, Rajghat Power House Office Complex, New Delhi - 110 002)
Corporate Identity Number (CIN) - U40103DL2001SGC111530
Website: www.ipgcl-ppcl.gov.in

No.DM(HR)/DC/2021-22/223


22/10/21
Dated: 14th October, 2021

CIRCULAR

A meeting was convened in the Chamber of Addl. GM (HR) on the implementation of guidelines of The Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal) Act, 2013, following has been decided:

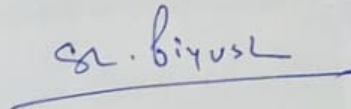
- Outside training to be arranged for the employees of IPGCL / PPCL from time to time.
- In-house awareness Camps to be organised in every Power Plant and other Departments / Offices of the Companies from time to time.
- Uploading of relevant strictures on the website and ERP portal of the Company for a period of 15 days every quarter of the year.
- Poster / Charts indicating guidelines on the Act to be displayed inside and outside the Offices / Establishment and other places viz. Notice Boards. All the concerned HoD / Sectional Head / Dy. Managers of a particular Section / Department, as the case may be, shall ensure availability of such posters and charts at relevant places.
- Review meetings to be convened at the level of Internal Complaint Committee members every quarterly.

Strict compliance is required to be ensured by all concerned.


(Anil Tanuja)
Dy. Manager (HR)
Disciplinary Cell

Copy for information to:

1. ES to MD
2. Sr. PS to Director (HR) / Director (Tech.) / Director (Finance) / CVO
3. Sr. PS to ED (Vigilance)
4. All GM(T) / Addl. GM(HR)
5. Sr. Manager (IT) : For uploading in the Company's website [Sexual Harassment guidelines]
6. Notice Board


Sr. Bivuse

22/10/2021