

IT Department

✓ Inward / Dispatch

Diary No.: ... 34

Date: ... 29/6/2020

INDRAPRASTHA POWER GENERATION CO. LTD. &
PRAGATI POWER CORPORATION LTD.

(HR DEPARTMENT)

RAJGHAT POWER HOUSE OFFICE COMPLEX, NEW DELHI-110002

No.DM(HR)PAR/2020/02

Dated 16/06/2020

CIRCULAR

Subject: Extension of timeline for submission of summary of Medical report for the year 2019-2020.

In the light of DOP&T Office Memorandum No.21011/02/2015-Est(A-II)-Part-II dated 27/05/2020 regarding Extension of time lines for submission of summary of Medical Report in respect of Group 'A' officers Central Civil Services for the year 2019-20.

The undersigned is directed to invite attention to this office Circular No.DM(HR)PAR/IPGCL/19-20/180 dated 12/12/2019 vide which State Of Health (summary of Medical Report) in respect of employees of IPGCL-PPCL aged 40 years and above, was incorporated in APAR/AAR forms. Subsequently, due to situation arising out of spread of Novel Corona virus (COVID-19), the time lines for submission of Annual Performance Appraisal Report (APAR) and Annual Assessment Report (AAR) for the period 2019-20 extended upto 30th June 2020, vide Circular No.DM(HR)PAR/2020/219 dated 27/4/2020.

In view of the prevailing situation, it has been decided to delink the submission of summary of Medical Report from recording and completion of APAR/AAR for the year 2019-20. The timeline for conduct of Annual Medical Examination and thereafter submitting the summary of the Medical Report for the year 2019-20 is extended for a further period upto 31.12.2020. However, recording and completion of APAR/AAR for the year 2019-20, may be done as per the time schedule given in Circular No. DM(HR)/PAR/2020/219 dated 27/4/2020 without insisting on submission of summary of Medical Report.

This issues with the approval of Competent Authority.

Hira Lal
16/06/2020
(Hira Lal)

Dy. Manager (HR)PAR

Copy to :

1. ES to Managing Director
2. Sr.PS to all Directors ✓
3. Sr.PS/PS to all EDs/GMs/AGMs, CVO
- ✓ 4. Manager (IT) : for uploading the circular on company's website
5. All Notice Boards