PRAGATI POWER CORPORATION LIMITED  
(Govt. of NCT of Delhi Undertaking)  
220 KV SUB-STATION BUILDING, PRAGATI POWER STATION, I P ESTATE,  
RING ROAD, NEW DELHI – 110002.  

(BY REGD. POST/SPEED POST/COURIER)  

TENDER DOCUMENT (TWO PART BIDDING)  
FOR CONTRACTS ONLY  

Reference no. _________________________________ Dated: _________________________  

M/s _________________________________________  
_____________________________________________  
_____________________________________________  

SUBJECT : Event Management for tentage and other allied services for  
Inauguration of PPCL-III, Bawana, Delhi.  

TENDER No. : CS-I/100002146/11-12.  

COST OF TENDER DOCUMENTS : Rs.2,000/- only (Rs. Two Thousand Only), in f/o PPCL.  

EARNEST MONEY DEPOSIT : Rs.1,70,000/- only (Rs. One Lac Seventy Thousand only) in f/o PPCL.  

Qualifying Requirements:  
(A) The average annual financial turnover of the bidder for the last three financial years ending 31st March, 
2011 should be at least Rs.25 Lakhs only.  

(B) The bidder should have executed the work(s) of Event Management for function of Projects of National / 
State level importance, inaugurated by VVIP’s not below CM/Central Cabinet Ministers/Equivalent, during the last 
seven years ending 31st November, 2011 with either of the following:  
   i. Three executed order costing not less than the amount of Rs.34.0 Lakhs each.  
   ii. Two executed order costing not less than the amount of Rs.42.0 Lakhs each.  
   iii. One executed order costing not less than Rs.68.0 Lakhs.  

(C) One CD showcasing the bidders best output which on approval by the screening committee only, the 
price bid shall be opened.  

Dear Sirs,  

Please send your sealed offers for above jobs/items/materials in the enclosed annexure, strictly as given in 
following instructions, otherwise, offer shall be ignored.  

IMPORTANT GUIDELINES:  
1. Date of Start of sale/Download of NIT : 23.12.2011 from 11:00 Hrs.  
2. Last date of sale/Download of NIT : 14.01.2012 upto 16:30 Hrs.  
3. Bid Submission Start date : 23.12.2011 from 12:00 Hrs.  
4. Bid Submission End date : 17.01.2012 upto 11:00 Hrs.  
5. Bid Opening Date (Techno commercial) : 17.01.2012 after 11:30 Hrs.  
6. Bid Opening Date (Price Bids) : Will be intimated Later.  

The above all activities will take place at 1st floor, 220 KV Sub-Station Building, Pragati Power Station, I.P. Estate, Ring 
Road, New Delhi – 110 002.  

2. Bids are to be submitted in two parts viz- Part-A- Techno Commercial bid containing complete technical and all 
commercial aspects except prices, Part-B- Price Bid-containing price element only.
The envelope containing the bids will be superscribed appropriately with the type of bid (Techno commercial Bid / price Bid), tender no., due date, validity, Details of EMD etc. and other relevant details. Envelope of Part –A and Part-B of each bid should be kept together in one suitable envelope (this container envelope should be superscribed that it contains both techno commercial bid and price bid) in sealed condition.

3. EMD as applicable shall be accompanied with techno commercial bid only (Please note that the firm registered with NSIC or with Small Scale Industries, are exempted from furnishing Earnest Money provided the monetary limit fixed by NSIC/SSI authority is not below the quoted value. EMD can be furnished in any one of the forms as per instructions to bidders enclosed). Vendor availing exemption for EMD, his envelope must be superscribed with “NSIC/SSI Registration Certificate” as the case may be. The detail of EMD or NSIC/SSI Registration Certificate must be indicated on the top of envelope.

4. The techno commercial bid only will be opened on the due date. After techno commercial evaluation of the bids, the price bid of qualified bidders will be opened after due information, by Tender Opening Authority in the presence of representative of the bidders, if any. Purchase of tender documents on payment of tender document cost / down loading the tender documents and furnishing the tender document cost, shall not construe that Bidder is considered qualified.

5. IPGCL/PPCL reserves the right to reject any/full tender without assigning any reason.

6. Tender documents could be purchased on any working day from the office of Manager (CS)-I, 1st floor, 220 KV Sub-Station Building, Pragati Power Station, I.P. Estate, Ring Road, New Delhi – 110002, on or before the above time and date on presentation of Pay Order/Demand Draft of required tender fee in favour of PPCL, payable at New Delhi.

7. The complete tender documents can be downloaded from IPGCL/PPCL Web site www.ipgcl-ppcl.gov.in for tender number (CS-I / 1000002146/ 11-12). The charges towards the tender documents shall be deposited as mentioned in NIT in favour of IPGCL/PPCL, payable at New Delhi through Demand Draft/ Pay Order and be submitted with techno commercial bid in favour of PPCL.

8. The sealed tenders will be received upto 1100 hours on the above said date. In case, the date of opening of the tender happens to be holiday, the tenders will be opened on next working day.

9. Please fill in the blank space and confirm the details as per Performa for terms & conditions available with the tender documents and be enclosed with techno-commercial bid.

10. Tender should be submitted on your own letter head in prescribed format/guidelines in duplicate with all enclosures.

11. These standard documents are not transferable.

12. Tempering with NIT documents is not allowed. In case of tempering made by the vendor, their offer is liable to be rejected.

13. The bidder shall submit following documents towards the proof for meeting the QR along with techno-commercial bid (for guidance of bidders, check list enclosed):
   1. Self attested copy of balance sheet of three financial years ending 31st March 11 / Certificate issued by chartered Account for annual turn over as per S.No.1 above.
   2. Self attested visible copies of executed work orders as per S.No.2 above.

Yours faithfully,

(S.N. Basu)
Dy, General Manager (C&M)
IPGCL - PPCL

Enclosures:

1. Check List
2. Instructions to Bidders.
4. Performa for terms and conditions acceptance.
5. Performa for Deviation Statement.
7. List of Non-Nationalized Banks for acceptance of Bank Guarantee.
8. Scope of work.
10. Summary Price Proposal.
CHECK LIST

Part – A (Techno commercial bid)

1. Duly Signed terms & conditions of NIT (complete set).
2. Demand Draft / Fixed Deposit Receipt / Pay Order of Rs.1,70,000.00 (Rs. One Lac and Seventy Thousand Only) as Earnest money deposit in favour of PPCL payable at New Delhi, enclosed with NIT.
3. Tender fees: Rs.2,000/- (Rs. Two Thousand only) if tender documents downloaded from Web site of IPGCL-PPCL in favour of PPCL payable at New Delhi, enclosed with NIT.
4. Self attested copy of balance sheet of three financial years ending 31st March, 2011 / certificate issued by Chartered Account for annual turn over as per S. No. 1 of Qualifying Requirements.
5. Self attested visible copies of executed work orders as per S. No. 2 of Qualifying Requirements with performance/ completion certificates.
6. One CD showcasing the bidders best output which on approval by the screening committee only, the price bid shall be opened.

Note: Non Submission of above documents will result in rejection of the offer.

Part - B (Price Bid)

1. Duly filled & signed summary price proposal in figure & words.

Note: Non Submission of above documents will result in rejection of the offer.

I undertake that I have enclosed all the required credential duly authenticated by undersigned as given above. In case of shortage of any document IPGCL have the right to ignore my offer. I will not claim for considering my offer.

Place : -------------------------------

Vendors Signature with rubber stamp showing his name & designation

Date : -------------------------------
INDRAPRASTHA POWER GENERATION CO. LTD. / PRAGATI POWER CORPORATION LIMITED

INSTRUCTION TO BIDDER (For Contract Cases)

TENDER WILL BE OPENED IN THE PRESENCE OF AVAILABLE AUTHORIZED REPRESENTATIVE OF BIDDERS:

1. The offer should be in sealed envelope and preferably be dropped in tender box kept in S&M Deptt, Pragati power station or sent by Registered Post / speed post. Intending bidders are advised to post their offers well in-time so as to reach this office before bid due date and time. Offers sent through courier / by hand shall not be accepted if presented after prescribed time of submission of bids on due date.

2. In the event of any contingency, a bidder may send his offer by FAX with all terms and conditions. The same shall also be considered subject to the fulfillment of the following:
   a. The FAX should have been transmitted before the due date and time for submission of bids.
   b. Confirmation that the confirmatory copy has been sent by registered post / speed post at least one day before the scheduled bid opening date and received within three days of last day of submission of bid.

3. OFFER MUST BE PREFERABLY TYPED.

4. The TENDER / ENQUIRY NO., BID DUE DATE, VALIDITY OF OFFER AND DETAILS OF EARNEST MONEY DEPOSIT (EMD) SHOULD BE SUPERSCRIBED ON THE ENVELOPE, FAILING WHICH THE OFFER MAY BE REJECTED.

5. Offer should be strictly as per the specificatio/Scope of Work as spelt out in the enquiry. Deviations there from, if any, should be clearly spelt out by the tenderer in the enclosed Pro-forma ANNEXURE-II. In case no such deviation is indicated, it shall be taken for granted that the item / work have been offered strictly as per requirement given in the enquiry /NIT.

6. Tenderers shall certify that the quoted rates are same as applicable to other Government Departments / Public Sector undertakings.

7. Tenderers should base his offer on the delivery schedule indicated in the enquiry. In case of any deviation, the tenderer should quote his best, realistic delivery. The same shall be specific and guaranteed. The delivery period shall commence from the date of Telex / Fax of Intent / Letter of Intent / Contract Order, whichever is the first intimation of acceptance of vendor’s offer. Final dates of delivery shall be the date of dispatch of materials / job work advanced by the relevant Good Receipt Note (GR). Wherever stage inspections and / or pre-dispatch inspections is involved, the vendor shall take into account, 7 days notice to IPGCL for deputing the Inspector. The delivery period should be inclusive of the time taken for such inspection. The completion period shall be inclusive of the time taken for mobilizing / demobilizing of the site. For delays beyond the contractual delivery period, provisions of IPGCL General Terms & conditions shall apply.

8. In case of non submission of quotations, tenderer may send a regret letter and return all drawings etc. if any, enclosed with the enquiry failing which they may not be considered for future cases.

9. Tenderers shall indicate the rates of Service Tax/VAT/CST /or any other tax. If nothing is mentioned then these taxes etc. shall be taken as inclusive at maximum prevailing rates.

10. If the bidder is on DGS & D Rate contract for enquired items, a copy of the same should be enclosed along with the offer Units registered with SSI / NSIC shall indicate the registrations number and enclose copy of the registration certificate.

11. Tenderers shall certify that the quoted rates are same as applicable to other Government Departments / Public Sector undertakings.

12. The quoted rates must be firm till the complete executions of the contract and must be valid for period of 120 days or four months from the date of opening of tender for placement of order.

13. Tenderers are requested to fill in the enclosed Pro-forma for rates and conditions and submit the same along with their offer in duplicate.

14. In case of placement of an order, the tenderer shall be required to furnish Security Deposit/ Performance Bank Guarantee as given in general terms & conditions. The Security Deposit may be furnished in any form as detailed in clause No. 6 above. This security deposit is liable to be

THE TENDER / ENQUIRY NO., BID DUE DATE, VALIDITY OF OFFER AND DETAILS OF EARNEST MONEY DEPOSIT (EMD) SHOULD BE SUPERSCRIBED ON THE ENVELOPE, FAILING WHICH THE OFFER MAY BE REJECTED.
forfeited if job/work shall not be carried out as per specification or due to manufacturing defects/poor workmanship/poor performance and in case of any deficiencies found during this period are not repaired/rectified/replaced free of cost immediately.

20 The list of customers to whom tenderer had repaired/ executed similar equipment/work in the past along with the contract order number and date etc and performance if any should be furnished.

21 COST COMPENSATION FOR DEVIATIONS

- Deviations specifically declared by the bidders in the respective Deviation Schedules of bid proposal Sheets only will be taken into account for the purpose of evaluation. The bidders are required to declare the prices for the withdrawal of the deviations declared by them in the Deviation Schedules. Such prices declared by the bidders for the withdrawal of the deviations in the Deviation Schedules shall be added to the bid price to compensate for these deviations. In case, the bidder does not furnish prices for the withdrawal of deviations, the Company shall convert such deviations into a Rupee value and add to the bid price to compensate for these. In determining the Rupee Value of the deviations the Company will use parameters consistent with those specified in the specifications and documents and/or other information as necessary and available to the Company. If the bidder refuses to withdraw the deviation at the cost of withdrawal indicated by the bidder in the Deviation Schedules, the bid security of the bidder may be forfeited.

- Bidder may note that deviations, variations and additional conditions etc. found elsewhere in the bid, other than those stated in the Deviation Schedules, save those pertaining to any rebates shall not be taken into account in evaluation and it will be assumed that the bidder complies to all the conditions of Bidding documents. In case, the bidder refuses to withdraw without any cost to the Company, those deviations which the bidder did not state in the Deviation Schedules, the bid security of the bidder may be forfeited.

22 Bidder may note that the due date and time of opening of tenders will be strictly adhered to and accordingly if they wish to present themselves in the tender opening, they should bring necessary authorization letter from the company. However, due to declaration of unexpected holiday or any unforeseen circumstances the tenders are not opened on the due date, the same will be opened on the next working day.

23 Bidders should note their printed terms & conditions shall not be considered for evaluations purposes unless otherwise specifically mentioned in the offer itself & signed by the bidder.

24 Bidder should quote their prices including transit insurance charges/insurance charges.

25 In case, any clause is not acceptable to the tenderer, the same should be specifically brought out in the bid with a categorical confirmation for particular clause not acceptable and that all other clauses are acceptable to the bidder. If no mention in made in this regard it shall be presumed that all the clauses, terms & conditions of NIT are acceptable to bidder.

26 IPGCL/PPCL, at its sole discretion unilateral can change the quantity to the extent of ± 20% as indicated in the NIT unless otherwise specified. The bidder would be bound to do revised work on the same terms and conditions of prices and schedule.

27 Our standard terms of payment are 100% payment within 30 days of receipt and acceptance of the material/work at our site. In case of any deviation in payment terms, loading for interest on the advance payment @ 1.5% of cost per months shall be considered. In case, if bidder is ready to accept the payment through Electronic Clearing Service, then duly filled up Pro-forma enclosed as ANNEXURE-III may be submitted with the offer.

28 Bidders should note that the exchange rate applicable on the BOD shall be considered for Evaluation purposes in case offers are submitted in foreign currency.
1. **Definition**
The following terms and expression used herein shall have the meaning as indicated therein:

**Contractor/ Vendors:** Shall mean the individual, firm, company or Corporation whether incorporated or otherwise to whom this Contract Order is addressed and shall include its assigned and successors.

**IPGCL/PPCL/ Owner:** Shall mean Indraprastha Power Generation Company Ltd. /Pragati Power Corporation Limited a Company incorporated in India under the Companies Act, 1956 having its registered office at Himadri, Rajghat Power House Complex, New Delhi and shall include its permitted successors and assign.

2. **Reference**
The number of this Contract Order must appear on all correspondence, drawings, invoices, packing and shipping documents and on all documents or papers connected with Contract Order.

3. **Specifications and Drawings**
Any information, details etc called for in the specification and not shown in the drawings and vice-versa shall have the same effect and meaning as if called for and shown both in the specification and drawings. In case of conflict between the specification and drawings, the decision of IPGCL/PPCL or his duly authorized representative shall be final and binding.

4. **Price Basis**
Price mentioned in the Contract Order shall be firm and not subject to escalation till the execution of the complete order and its subsequent amendments accepted by the vendor, even though the completion / execution of the order may take longer time than the delivery period specified and accepted in the Contract Order.

5. **Taxes, Levies and Duties**
The bidder should specifically indicate the rates of Service Tax/VAT/ST/Excise Duty or any other tax if to be paid extra by IPGCL/PPCL. If nothing is mentioned then these taxes etc shall be taken as inclusive at maximum prevailing rates.

6. **Inspection/ Checking/Testing**
Inspection by the IPGCL/PPCL and or his authorized representative or failure by the IPGCL/PPCL and / or his authorized representative to inspect the material / equipment shall not relieve the vendor of any responsibility or liability under this Contract order in respect of such material / equipment not being interpreted in any way to imply acceptance thereof by the IPGCL/PPCL. Whenever specifically asked for by the IPGCL/PPCL and or his duly authorized representative, the vendor shall arrange for inspection/testing by Institutional Agencies such as Lloyds Register of Industrial Services, Boiler Inspectorate etc. In such cases, vendor shall adhere to the inspection/ testing procedure laid down by such agencies. All expenses including inspection fees shall be to the vendors account unless agreed to the contrary and specified in the Contract Order.

7. **Access to Vendors’ Premises**
The IPGCL/PPCL and/or his authorized representative shall be provided access to the vendors and / or his sub-vendors’ premises at any time during the pendency of the Order, for inspecting, inspection, checking etc. of work.

8. **Removal of Rejected Goods and Replacement**
If upon delivery, whether inspected and approved earlier or otherwise, the material / equipment is not in conformity with the specifications, the same shall be rejected by the IPGCL/PPCL or his duly authorized representative and notification to this effect will be issued to the vendor normally within 30 days from the date of receipt of the material at the Works/ SlaOffice. The vendor shall arrange removal of the rejected items within 15 days from the date of notification. In the event, the vendor fails to lift the materials within the said 15 days, the owner shall be at liberty to dispose off such rejected items in any manner as he may think fit. All expenses shall be recoverable from the vendor.

9. **Terms of Payment**
Our standard terms of payment are 100% payment within 30 days of receipt and acceptance of the materials/Work at our site. In case of any deviation in payment terms, loading for interest on the advance payment @ 1.5% of cost per months shall be considered.

10. **Additions/ Alterations / Modifications**
The IPGCL/PPCL reserves the right to make additions/ alterations /modifications to the quantity of the items in the Contract Order. The vendor shall supply such quantities also at the same rate as originally agreed to and incorporated in the Contract Order. If, however, the additional work is at variance in design, size and specifications and not already covered by the Contract Order or the amendments therein, the rates for such additional work shall be negotiated and mutually agreed.

11. **Delivery/Completion Schedule**
Time is the essence of this Order and no variation shall be permitted in the delivery/Completion schedule mentioned in the Order. Delivery/ Completion of the equipment / materials/Services described shall be deemed to constitute acceptance of this Order and terms & conditions by the vendor at the price specified.

12. **Recovery for Delay in Completion**
   i) In case of any delay in the execution of the Order beyond the stipulated date of delivery/ Completion schedule including any extension permitted in writing, the IPGCL/PPCL reserves right to recover from the vendor a sum equivalent to 0.5% of the value of the delayed materials/equipment for each week of delay and part thereof subject to a maximum of 5%(Five Percent) of the total value of the Order.
   ii) Alternatively the IPGCL/PPCL reserves the right to purchase the materials / equipment from elsewhere at the sole risk and cost of the vendor and recover all such extra cost incurred by the IPGCL/PPCL in procuring the materials by the above procedure.
   iii) Alternatively the IPGCL/PPCL may cancel the Order completely or partly without prejudice to his right under the alternative mentioned above.
   iv) In event of recourse to the alternative (ii) and (iii) above, the IPGCL/PPCL will have the right to reorder the stores/services which are readily available to meet the urgency in requirement caused by vendors failure to comply with the scheduled delivery irrespective of the fact whether the materials/ equipment are similar or not.

13. **Patent Rights**
Royalties and fees for patents covering material/equipment or processes used in executing the work shall be to the account of the vendor. The vendor shall satisfy all demands that may be made at any time, for such royalties and fees and he alone shall be liable for damages, infringement and shall keep the IPGCL/PPCL indemnified in that regard in the event of any equipment / material part thereof supplied by the vendor is involved in any suit or proceeding held to constitute infringement and its use is enjoyed, the vendor shall at his own expenses either procure for the IPGCL/PPCL the right to continue the use of such equipment / material or replace it with a non-infringing material / equipment or modify it so it become non-infringing.

14. **Force Majeure**
Vendor shall not be considered in default if delay in delivery occurs due to causes beyond his control such as acts of God, natural calamities, civil wars, strikes, fire, flood, floods, riot and acts of unsurpassed power. Only those causes which have duration of more than 7 days shall be considered cause of force/majeure. A notification to this effect duly certified by local Chamber of Commerce / Statutory Authorities shall be given by the vendor to the IPGCL/PPCL by registered letter. In the event of delay due to such causes, the delivery schedule will be extended for a length of time equal to the period of force majeure or at the option of the IPGCL/PPCL, the order may be cancelled. Such cancellation would be without any liability whatsoever on the part of the IPGCL/PPCL. In the event of such cancellation, the vendor shall refund any amount, advanced or paid to the vendor by the IPGCL/PPCL and deliver back any materials issued to him, by the IPGCL/PPCL and release facilities, if any provided by the IPGCL/PPCL.

15. **Cancellation**
The Owner reserves the right to cancel the Order in part or in full by giving one week advance notice thereof.

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**Indraprastha Power Generation Company Limited / Pragati Power Corporation Limited**

**General Terms & Conditions (for Contract)**

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i) The vendor fails to comply with any of the terms of the order
ii) The vendor becomes bankrupt or goes into liquidation.
iii) The vendor makes general assignment for the benefit of the creditors and
iv) Any Receiver is appointed for the property owned by the vendor.

In case of unsatisfactory execution of work or inordinate delay on the part of the contractor and if the performance is not improved even after 15 days notice, given to the contractor, IPGCL reserves the right to cancel the order, forfeit the security deposit and get the balance work executed departmentally or through any other outside agency at the sole risk and cost of the contractor.

16. Waiver

Any waiver by the owner of any breach of the terms & conditions of the Order shall not constitute any subsequent breach of the waiver of any other right or conditions.

17. Compliance of Regulations

The vendor shall warrant that all goods and/or services covered by this Contract Order shall have been produced, sold, dispatched, delivered, tested and commissioned in strict compliance with all applicable laws, regulations including Industries (Development & Regulations) Act, 1951 and any amendments thereunder, labour agreements, working conditions and technical codes and requirements as applicable from time to time.

The vendor should execute and deliver such documents as may be needed by the IPGCL/PPCL in evidence of compliance of all laws, rules and regulations required for reference. Any liability arising out of contravention of any of the laws on executing this order shall be solely the responsibility of the vendor and the IPGCL/PPCL shall not be responsible in any manner whatsoever.

18. Sub Letting & Assignment

The vendor shall not sub-let, transfer or assign any part of this Contract Order, without the prior written consent of the IPGCL/PPCL. Such assignments or subletting or transfer shall not relieve the vendor from any obligation duty and responsibility under this Contract Order. Any assignment, transfer or subletting without the prior written approval of the IPGCL/PPCL shall be void. The IPGCL/PPCL shall have the right to cancel the order and to Contract the goods/work from elsewhere and the vendor shall be liable to the IPGCL/PPCL for any loss or damage which the IPGCL/PPCL may sustain in consequences or arising out of such Contract and the vendor shall indemnify such loss or damage to the IPGCL/PPCL.

19. Vendor Drawing & Data

All drawings, data and documentation in respect of the ordered items are an integral part of the Contract Order. The vendor will furnish all such drawings, data and documentation to the IPGCL/PPCL. The schedule for submission of these documents by the vendor and the required number of copies shall be specified by IPGCL/PPCL. The vendor shall ensure strict compliance to this schedule.

20. Information Provided by the IPGCL/PPCL

All drawings and documentation that are given to the vendor by the IPGCL/PPCL for the execution of the Order shall be the property of the IPGCL/PPCL and shall be returned by the vendor on demand by the IPGCL/PPCL. The vendor shall not make use of any of the above documents for any purpose at any time except for the purpose of executing order of the IPGCL/PPCL. The vendor shall not disclose any of the information given by the IPGCL/PPCL to any person, firm, body corporate and/or authority and shall use all endeavors to ensure that the above information is kept confidential. All such information shall also remain the absolute property of the IPGCL/PPCL.

21. Vendor Liability

Vendor hereby accepts full responsibility and indemnifies the IPGCL/PPCL and shall hold the IPGCL/PPCL harmless from all acts of omissions and commissions on the part of the vendor, his agents, his sub-contactors and employees in execution of the Order. The vendor also agrees to defend and hereby undertakes to indemnify the IPGCL/PPCL and also hold him harmless from any and all claims for injury to or death of any and all persons including but not limited to employees and for damage to the property arising out of or in connection with the performance of the work under the Contract Order.

22. Indemnity of IPGCL/PPCL Materials

i) In case, the IPGCL/PPCL has to supply Free Issue Materials under the Contract Order, the same shall be issued to the vendor only when the vendor submits a Bank Guarantee indemnity bond for the full value thereof strictly in the manner and as per the pro-forma of the Bank Guarantee indemnity bond and approved by the IPGCL/PPCL.

ii) Wherever possible such Free Issue Materials shall be consigned to the vendor’s siding. In case vendor does not have any siding or for any reasons materials can not be consigned to his siding the same shall be consigned to the public siding/ Goods Depot to be specifically confirmed by the vendor. The loading / unloading and any further handling of such materials for the siding/ destinations shall be arranged by the vendor at his own cost and responsibility.

iii) The vendor shall give a Firm List of “Free Issue Materials” and the schedule of their delivery strictly in accordance with the sequence of the fabrication as per the delivery schedule.

iv) Unused materials or scrap from the “Free Issue Materials” supplied by the IPGCL/PPCL shall be returned to the IPGCL/PPCL or if the IPGCL/PPCL so directs, the vendor may dispose off the same by sale or otherwise on such terms and conditions as the IPGCL/PPCL may stipulate and the vendor shall pay to the IPGCL/PPCL the sale proceeds of such sale of the materials deducting therefrom expenses incurred by him on such sale (the quantum of such deduction to be mutually agreed upon in advance between the IPGCL/PPCL and the vendor) by means of DD in favor of IPGCL/PPCL.

23. Security Deposit

Security deposit will be collected from the successful tenders at the rates mentioned below. This amount is to be deposited IPGCL/PPCL in the form as per details in clause No 6 of instructions to bidder within 10 days of the issue of contract order. During depositing security amount the earnest money already paid at the time of the tender may be considered as a part of the Security Deposit.

| Work Costing up to Rs. 1 Lac | 10% of the total cost |
| Work costing over Rs. 1 Lac but not exceeding Rs. 2 Lacs | 10% of the first Rs. 1 Lac and 7 ½ % on the balance. |
| Works costing over Rs. 2 Lacs but not exceeding Rs. 20 Lacs | 10% on the first Rs. 1 Lacs and 7 ½ on the next Rs. 1 Lacs and 5% on the Balance amount. |
| Works costing over Rs. 20 Lacs but not exceeding Rs. 50 Lacs | 5% of the total cost subject to a minimum of Rs. 1,07,500/- |
| Works costing over Rs. 50 Lacs but not exceeding Rs. 100 Lacs | 3% of the total cost subject to a minimum of Rs. 2,50,000/- |
| Works costing over Rs. 100 Lacs but not exceeding Rs. 250 Lacs | 2% of the total cost subject to a minimum of Rs. 4,00,000/- |
| Works costing over Rs 250 Lacs but not exceeding Rs. 500 Lacs | 1% of the total cost subject to a minimum of Rs. 7,50,000/- |
| Works costing over Rs 500 Lacs | |

No interest will be paid on this amount and will be returned back on satisfactory completion of work. Security deposit may be forfeited in case of contractor fails to complete the work or fails to abide the terms and conditions of the order.

24. Acceptance and Agreement

ACCEPTANCE

The vendor shall return duplicate copy of the Contract Order / Contract Order and the other enclosed documents duly signed as a token of acceptance within 7 days from the date of receipt of this order, failing which it shall be assumed that contract order with all terms and conditions mentioned in the order is acceptable to vendor.

AGREEMENT

Successful tenderer shall have to execute the contract agreement, if called upon to do so by the IPGCL/PPCL, within a period of 10 days from the issue of letter of intent OR before start of work, which ever is earlier, on the Non-judicial stamp paper of Rs.100/- (to be arranged by contractor) in accordance with the contract specifications (will be annexed with contract) failing which the contract / offer is liable for rejection and the amount of Earnest Money deposited shall be forfeited.

25. Arbitration
The tenderer shall submit to the engineer-in-charge a certificate in duplicate, from the Insurance Company covering each type of insurance the tenderer is required to take and each certificate shall state that no policy will be cancelled without the written consent of engineer-in-charge. The tenderer shall name the owner in each policy in addition to himself as the insured. Selection of the Insurance Co. shall be with the owner's approval.

The contractor shall have no claims to compensation for any loss sustained by him by reason of purchased or produced by advance on account of contract sum.

Public liability limits for bodily injury or death not less than Rs.1,00,000/- for the person and Rs. 2,00,000/- for each accident.

In addition, the tenderer is fully responsible for all the equipment and material for damage or loss from any cause during transition and/or while in custody of Contractor’s at his works site until his complete work is formally accepted by the owner.

The tenderer must submit to the engineer-in-charge a certificate in duplicate, from the Insurance Company covering each type of insurance the tenderer is required to take and each certificate shall state that no policy will be cancelled without the written consent of engineer-in-charge. The tenderer shall name the owner in each policy in addition to himself as the insured. Selection of the Insurance Co. shall be with the owner’s approval.

Recoveries

Where any claim against the contractor for payment of a sum of money arises out of or under the contract, IPGCL/PPCL shall be entitled to recover such sum by appropriating, in parts of such security. In the event of the security being insufficient, the balance of the total sum recoverable, as the case may be shall be
deducted from any sum then due, or which at any time thereafter become due from the contractor under this or any other contract with IPGCL/PPCL, should this sum be not sufficient to recover the full amount receivable, the contractor shall pay to IPGCL/PPCL on demand the balance remaining due.

32. Discipline
i) The contractor shall on instruction of Engineer immediately remove from work any person employed who may misbehave or cause any nuisance, of any kind or otherwise in the opinion of the Engineer is not a fit person to be retained on the work and such person shall not be employed again or allowed on the work without prior written permission of the Engineer. All the rules and regulations prevailing and applicable from time to time at the installation or as directed by IPGCL/PPCL will be strictly adhered to by the contractor.

ii) The contractor shall at all time during the progress of the contract use its best endeavors to prevent any unlawful, riotous or disorderly behavior or conduct by or amongst its employees and the labour.

33. Cleanliness of the Plant
The contractor shall keep the site clean and remove from the site and dispose of all waste materials and rubbish etc. and carry out any measures required to comply with health and hygiene regulations. The site shall be left clean and tidy to the satisfaction of the Engineer.

34. Replacement/Repair of Damaged Parts
In respect of the damage of any equipment or part thereof due to negligence on the part of the contractor the same shall be repaired/replaced by the contractor at its own cost to the entire satisfaction of the Engineer, failing which IPGCL/PPCL shall be at liberty to repair/replace the damaged part/equipment at the risk and cost of the contractor.

35. Safety Measures
1. The safety of the Contractor’s staff is the responsibility of the Contractor itself. The Contractor shall provide at his own cost all safety equipment such as safety helmet, shoes, gumboots, dust respirator, hand gloves etc. as per the work requirement and as felt necessary by the Engineer-in-Charge of Safety Engineer. The site Engineer of IPGCL/PPCL or Contractor shall take adequate steps to ensure the proper use of the safety equipments by Contractor’s staff at all times falling which Clause No.8 for penalty will be applicable on Contractor.

2(b) Persons working at height should use safety belt/fall arresters. If required fall arresting net must be provided for protection. Uses of matchbox, lighters and smoking or other such act, which may cause fire, are strictly prohibited. In the power station all hot works such as welding, gas cutting etc. which may cause fire shall be carried out with proper care. If required the work permit may be obtained.

1(c) Flash back spark arresters are to be installed in both the gas cylinders used for gas cutting/welding at both ends of the pipes.

2 (a) The Contractor shall comply with all the laws governing the workmen engaged by them, directly or through a sub-contractor and implementing the provision of PF Act, Gratuity Act, Minimum wages act, W.C. Act, Payment of Wages Act, Rules & Regulations framed there under and also provision of any other act as may be applicable for operation or carrying out of the said contract.

2 (b) The Contractor shall get insured his workers under ESI or workers compensation act, 1923 and shall indemnify for any such claim, which may be made under the act in respect of any injury sustained to any worker in the employment.

2 (c) All works should be executed in accordance with the requirements of the Factories Act and Rules, Electricity Act and other applicable act and rules or codes of the company. The contractor shall comply with all rules and regulations of the local authorities in performance of his work.

3. The Contractor shall use only tested T&P, lifting tackles, pressure vessels (Compressors etc.) and other machines, tested by authorized/competent persons/company from Govt. of Delhi or other states. The Contractor shall submit the copy of such test certificates on demand.

4. All cases of serious accident to the Contractor’s staff or any one of them however caused and whenever on the site the Contractor shall immediately report to the Engineer in charge and other statutory authorities and shall make adequate arrangements for rendering all possible aid to the victims of the accident.

5. The Contractor shall produce certificate of physical fitness of all his employees and shall employ only fit and healthy persons.

6. The site shall be maintained neat, clean and with good sanitary conditions at all costs by the Contractor failing which clause no.8 for penalty shall be applicable.

7. For Electrical Works:
7.1 All electrical installations and portable equipments should be earthed properly. When workers employed in electrical installation, which are readily energized-wearing apparel, such as gloves & boots as may be necessary shall be provided. The workers should not wear any ring, watches etc., which are good conductor of electricity when working on live board/equipments.

7.2 The electrical work Contractor shall have valid “Electrical Contractor License” issued from Govt. of Delhi/ Other states and shall deploy the “license holder” supervisor at site.

8. In case of continued violation of these safety instructions and safety codes and applicable Act & Rules, which are necessary to ensure safety of men, material, environment, and equipment or Contractor’s willful failure to comply with the instructions of Engineer in charge/Safety Engineer IPGCL/PPCL can impose a penalty @1% or Rs.500/- (Rs. Five Hundred Only) whichever is less for each instance of noncompliance subject to maximum 5% of the total contract value. Also IPGCL/PPCL may provide the safety equipment to the Contractor’s employees and the cost of which will be recovered from the contractor’s bill.

36. Entry Passes
All such materials, which are required to be bought by the contractor, shall be brought with proper gate pass and similar authentic document that shall be got with Rubber Stamp & Designation

37. For Civil Works
The Contractor shall produce certificate of physical fitness of all his employees and shall employ only fit and healthy persons.

38. Termination Of Contract
The IPGCL/PPCL/Engineer in charge may, without prejudice to his right, against the contractor in any respect of any delay or inferior workmanship or otherwise or to any claim of damages in respect of any breaches on the part of the contractor and without prejudice to any rights or remedies under any of the provisions of this NIT or otherwise and when the date for completion has or has not elapsed, by notice in writing, absolutely terminate the contract:

i) if the contractor, having been given by the Engineer in charge a notice in writing to rectify or replace any defective work or that the work is being performed in any inefficient or to otherwise improper or on workmanship like manner, shall delay or suspend the execution of work so that either in the judgment of the Engineer In charge (which shall be final and binding) he shall be unable to secure completion of the work by the date for completion or he has already failed to complete the work by that date;

ii) if the work, being the Company pass a resolution or the court make an order that the Co. shall be wind up ifা or if the receiver or Manager on behalf of a creditor, shall be appointed or if circumstances was arise which entitle the court to make a winding up order; if the contractor commits breaches of any of the terms and conditions of this contract

When the contractor has made himself liable for action under the terms of NIT, the Engineer-in-charge /IPGCL/PPCL may, without prejudice to the right of IPGCL/PPCL terminate or rescinded the contract and the security deposit of contractor shall stand forfeited and shall be absolute at the disposal of IPGCL/PPCL. IPGCL/PPCL reserve the right to take any action to recover the loss, if any suffered by IPGCL/PPCL due to non-performance of the contract or due to non-compliance of any of the Terms & conditions of the contract.

Note: Notwithstanding anything contained in any clause of General Terms & Conditions, if there is contradiction in clauses of the General Terms & Conditions and special Terms & Conditions, then special Terms & Conditions shall have overriding effect on the General Terms & Conditions.

Signature of Bidder
Dy. General Manager (C&M)
(With Rubber Stamp & Designation)
For and on behalf of IPGCL/PPCL
PERFORMA FOR TERMS & CONDITIONS

Please ensure to submit duly filled up this Performa of terms & Conditions with your offer failing which your offer is likely to be ignored. In case of incomplete / vague information, the offer shall be loaded / evaluated as per terms & Conditions:

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
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</thead>
<tbody>
<tr>
<td>1.</td>
<td>Tender Enquiry No. &amp; due date</td>
</tr>
<tr>
<td>2.</td>
<td>Name of the bidder.</td>
</tr>
<tr>
<td>3.</td>
<td>NSIC/SSI Registration No, if any. (With monetary limit and validity date.)</td>
</tr>
<tr>
<td>4.</td>
<td>Earnest Money Deposit Details Rs.__________ by DD / PO / BG No ____________ dt.__________ Bank _________________________ In favour of IPGCL / PPCL payable at New Delhi is enclosed in original. In favour of PPCL in case work pertains to PPCL. In all other works it will be in favour of IPGCL.</td>
</tr>
<tr>
<td>5.</td>
<td>Price Basis (FOR) Inclusive / exclusive of rate, P&amp;F and transit insurance etc.(#)</td>
</tr>
<tr>
<td>6.</td>
<td>Discount</td>
</tr>
<tr>
<td>7.</td>
<td>Price Variation The price quoted shall remain firm till complete execution of order (In case of any specific price variation formulae, the same shall be indicated by bidder)</td>
</tr>
<tr>
<td>8.</td>
<td>VAT / CST Registration No.__________ dt.__________ VAT / CST are inclusive / exclusive / not applicable.(#) If it is not mentioned then it shall be taken as inclusive at maximum prevailing rate</td>
</tr>
<tr>
<td>9.</td>
<td>Service Tax Registration No.__________ dt.__________ Service Tax is inclusive / exclusive / not applicable.(#) If it is not mentioned then it shall be taken as inclusive at maximum prevailing rate</td>
</tr>
<tr>
<td>10.</td>
<td>Excise Duty / any other tax Registration No.__________ dt.__________ Excise Duty / any other tax are inclusive / exclusive / not applicable. (#) If it is not mentioned then it shall be taken as inclusive at maximum prevailing rate</td>
</tr>
</tbody>
</table>

We confirm acceptance towards the following:

<p>| | |</p>
<table>
<thead>
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<tbody>
<tr>
<td>11.</td>
<td>Payment Term Accepted as per NIT.</td>
</tr>
<tr>
<td>12.</td>
<td>Validity 120 days from due date of opening.</td>
</tr>
<tr>
<td>13.</td>
<td>Security Deposit / Performance Bank Guarantee Acceptable as per NIT</td>
</tr>
<tr>
<td>14.</td>
<td>Recovery for delay in completion In the event of un-satisfactory delay or non-completion of the job, the Contractor shall be liable to pay Penalty @0.5% per week or part thereof subject to maximum 5% of the ordered value</td>
</tr>
<tr>
<td>15.</td>
<td>Rate certificate It is certified that the prices quoted herein are not more than being charged to other Govt. / Semi-Govt. / PSUs / SEB's.</td>
</tr>
<tr>
<td>16.</td>
<td>Guarantee Certificate Material / executed work quoted shall be guaranteed according to IPCL/PPCL’S terms &amp; conditions and are acceptable</td>
</tr>
<tr>
<td>17.</td>
<td>IPCL / PPCL Terms and Condition Acceptable</td>
</tr>
<tr>
<td>18.</td>
<td>Part Order Acceptable / Not Acceptable. (#)</td>
</tr>
<tr>
<td>19.</td>
<td>Completion Period. ____________ Months / Weeks / Days (#) from the date of receipt of order.</td>
</tr>
</tbody>
</table>

(###) Strikeout which is not applicable.
We further confirm that:

1. We possess ESI registration with _______________________ (Registering Authority) vide registration no. _______________. In case our registration is not valid in NCT of Delhi we shall not object, in case IPGCL / PPCL ignore our offer for consideration on this account.

2. We possess EPF registration with _______________________ (Registering Authority) vide registration no. _______________. In case our registration is not valid in NCT of Delhi we shall not object, in case IPGCL / PPCL ignore our offer for consideration on this account.

3. We confirm that we shall fulfill all requirement of the workman Compensation Act and shall keep valid insurance covers for public liability and property liability as per NIT.

4. We confirm that no workman below the age of 18 years shall be deployed on job and his per day wages shall not be less than the approved rates by Govt. of NCT of Delhi for respective categories to which that workman belong.

(SIGNATURE OF BIDDER WITH NAME, DESIGNATION & OFFICE SEAL)

Note:

1. In case any clause is not acceptable to the tenderers, the same should be specifically brought out in the bid with a categorical confirmed that all other clauses are acceptable to the bidder if no mention is made in this regard it shall be presumed that all clause, mentioned herein above are acceptable to the bidder.

2. All bidders are requested to attach copies of executed orders by them for similar works to any Govt / Semi Govt. / PSU / SEB’s, reputed Industrial organizations for justification of rates.
STATEMENT OF DEVIATIONS

Bidder's Name and Address

To,
Manager (CS)-I
IPGCL/PPCL
IP Estate Ring Road,
New Delhi-110 002.

Sub: Tender/Enquiry No. __________________________________________

Dear Sirs,

Irrespective of whatsoever has been stated to the contrary anywhere else in our offer, only following are the deviations and variations from any exception to the specifications and tender documents for the above mentioned subject works/ supplies. These deviations and variations are exhaustive. Except for these deviations, the entire works/ supplies shall be performed as per specifications and tender documents. Further we agree that additional conditions if any found in our offer, other than those stated below, save that pertaining to any rebates offered, shall not be given effect to.

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Description of Deviation</th>
<th>Ref. of page, clause &amp; Vol. No. of bid documents</th>
<th>Monetary Implications of the conditions in Case of withdrawal</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>Rs. (in figure)</td>
</tr>
</tbody>
</table>

*Note: Here the tenderer should indicate the amount of money if any which he would charge extra (i.e. in addition to the rates quoted by him) for withdrawal of his conditions/ deviation and accepting the conditions as stipulated in tender documents. (Use additional sheet of the same size and format if necessary).*

Signature
(With Rubber Stamp) & Designation

ANNEXURE-III

FORM NO.E-5

ELECTRONIC CLEARING SERVICE (CREDIT CLEARING)
(MODEL MANDATE FORM)
(INVESTOR/ CUSTOMER’S OPTION TO RECEIVE PAYMENTS THROUGH CREDIT CLEARING MECHANISM)

(Scheme Name and the Periodicity of Payment)

1. INVESTOR/ CUSTOMER’S NAME: :
2. PARTICULARS OF BANK ACCOUNT :
   A. BANK NAME :
   B. BRANCH NAME :
      Address :
      Telephone :
   C. 9-DIGIT CODE NUMBER OF THE BANK & BRANCH (Appearing on the MICR Cheque issued by the bank)
   D. ACCOUNT TYPE :
      (S.B. Account/Current Account or Cash Credit with Code 10/11/13)
   E. LEDGER NO./LEDGER FOLIO NO :
   F. ACCOUNT NUMBER (As appearing on the Cheque Book)
      (In lieu of the bank certificate to be obtained as under, please attach a blank cancelled Cheque, or photocopy of a Cheque or front page of your saving bank passbook issued by your bank for verification of the above particulars).

3. DATE OF EFFECT:
   I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold the User institution responsible. I have read the option invitation letter and agree to discharge responsibility expected of me as a participant under the Scheme.

   Date: ................................
   Signature of the Investor/ Customer.

Certified that the particulars furnished above are correct as per our records.

   ................................
   Signature of the Authorized Official from the Bank.
   With Rubber Stamp
LETTER OF AUTHORITY-PERFORMA
(To be furnished on the principal's letterhead)

To,
Indraprastha Power Generation Company Ltd/
Pragati Power Corporation Ltd
New Delhi

Dear Sirs,

Ref: Tender Notice No……………………………

In connection with your letter above captioned invitation to bid M/s ____________________ (Name & Full address) _____________________________Tel ____ ____________ and Fax ___________________, has been duly authorized by the undersigned to act as an agent by us under power of attorney dated _______________. We confirm that any offer/commitment made by them including price, technical specification and delivery schedule shall be binding on us as if the same has been made by us and we shall fully abide by the said condition. A copy of power of attorney duly attested is enclosed herewith.

This authority shall be irrevocable and remain valid during the currency of the contract (if awarded by IPGCL/PPCL in our favour)

Thanking you,

Yours Faithfully,

For and on behalf of ___________________
Name ______________________________
Designation _________________________
With Rubber Stamp____________________

Encl: as Above.

ANNEXURE-V

INDRAPRASHTHA POWER GENERATION COMPANY LIMITED
&
PRAGATI POWER CORPORATION LIMITED

LIST OF NON-NATIONALISED BANKS WHOSE ISSUED DOCUMENTS / BANK GUARANTEE ARE ACCEPTABLE TO IPGCL / PPCL
(OTHER THAN NATIONALISED BANKS)

The List of banks whose issued documents / bank guarantees are acceptable to IPGCL/PPCL (other than nationalized banks) are as under:

1. Bank of America.
2. Bank of Tokyo.
5. Citi Bank N.A.
7. ICICI Bank.
8. Hong Kong and Shanghai Banking Corporation.
10. Sanwa Bank.
13. Credit Lyonnais.
15. ABN Amro Bank N.V.
16. Svenska Handels Banken SA.
17. Credit Suisse First Boston.
19. IDBI Bank.
20. UTI Bank.
22. HDFC Bank.
To,
Indraprastha Power Generation Company Limited.
Rajghat power House Complex,
New Delhi- 110 002

Dear Sirs,

In accordance with your Notice Inviting Tender for ________________________________________________ under your specification No._________ Dt____________ M/s____________________ (hereinafter called the Tenderer) with following directors on their Board of Directors/ Partners of firm:
1.________________________________
2._______________________________
3.________________________________
4________________________________
5.________________________________
6_________________________________
7.________________________________
8________________________________
9.________________________________
10________________________________

Whereas to participate in the said tender for the following:
1.__________________________________
2._________________________________
3._________________________________

Whereas it is a condition in the tender documents that the tenderer has to deposit Earnest Money with respect to the tender with Indraprastha Power Generation Company ( hereinafter referred to as Company ) amounting to Rs.___ and tenderer in lieu of EMD can submit Bank Guarantee from a nationalized bank irrevocable and operative till _____ days after the validity of the offer (i.e 210 days from the date of opening of tender ) for the like amount which is likely to be forfeited on the happening of contingencies mentioned in the tender documents.)

And whereas the tenderer desires to secure exemption from deposit of Earnest Money and has offered to furnish a Bank Guarantee for a sum of Rs. ______ to the Company for Earnest Money. Now, therefore, we the ____________________ Bank, a body corporate constituted under the Banking Companies (Acquisition and Transfer of Undertaking ) Act 1969 and branch office at ____________________ ( hereinafter referred to as the Bank) do hereby undertake and agree to pay on demand in writing by the Indraprastha Power Generation Company Ltd. without any demur, reservation or recourse.

We, the aforesaid bank further agree that the Company shall be the sole judge of and as to whether the tenderer has committed any breach or breaches of any of the terms, costs, charges and expenses caused to or suffered by or that may be caused to or suffered by the Company on account thereof to the extent of the Earnest Money required to be deposited by the Tenderer in respect of the said Tender Document and the decision of the Company that the Tenderer has committed such breach or breaches and as to the amount or amounts of loss, damage, cost, charges and expenses caused to or suffered by or that may be caused to or suffered by the Company shall be final and binding on us.

We, the said Bank further agree that the Guarantee herein contained shall remain in full force and effect until it is released by the Company and change in the constitution, liquidation or dissolution of the tenderer, shall not effect our liability guaranteed herein, it is further declared that it shall not be necessary for the Company to proceed against the Contractor before proceeding against the Bank and the Guarantee herein contained shall be enforceable against the Bank, notwithstanding any security which the Company may have obtained or shall obtain from the contractor at the time when preceedings are taken against the Bank for whatever amount may be outstanding or unrealised under the Guarantee.

The right of the Company to recover the said amount of Rs _____________ (Rupees_________) from us in manner aforesaid will not be effected due to dispute have been raised by the said M/S ________________ (Tenderer and / or dispute or disputes are pending before any authority, officer, tribunal _______________ arbitrator (s) etc. etc.

Notwithstanding anything stated above, our liability under this guarantee shall be restricted to Rs.___________ (Rupees___________), and our guarantee shall remain inforce upto________ and unless a demand or claim under the guarantee is made on us in writing within three months after the aforesaid date i.e. on or before the _________________ all your rights under the guarantee shall be forfeited and we shall be relieved and discharged from all liability Thereunder

Date________
Place___________

(Signature )____________
(Printed Name )____________
(Designation)____________

(Bank’s common seal)___________

Witness With full name & Address) Authority No.
(1)____________
(2)____________
PRAGATI POWER CORPORATION LIMITED

SCOPE OF WORK:

Sub: Tender No. CS-I / 1000002146 / 11-12 for Event Management for tentage and other allied services for Inauguration of PPCL-III, Bawana, Delhi.

1. Fabrication: Water proof, fire resistant steel structure Hanger for VVIP/VIP guests: 1 : 260'x80'
2. Platform structure for Stage area: 1 : 260'x80'
3. Structure for General public-non water proof: 1 : 80' x 50'
4. Side walls for entire structure: 14'x1200'
5. Ribbed carpet for VVIP passage and stage area, Sitting area etc.: 15000 sq. ft.
6. Scoff folding Stage: 48'x20'
7. Staircases for stage: 6'x25'
8. Backdrop mounted on Stage (self standing): 40'x15'
9. Open air Tower AC for stage: 4
10. Designing and Fabrication of stainless steel plaque with computerized colour engraving, logo etc. Size: 48''x33''
11. AC green rooms for VVIP (with washroom, carpeting & sofa facility): 1
12. AC green rooms for VIPs with carpeting & sofa facility: 1
13. Chemical Toilet for VIP: 2
15. Welcome gates: 4
17. View Cutters for entire venue: 20,000 ft.
19. Seating Arrangements (General Public) Garden chairs: 1500 Nos.
20. Media Enclosure (Three level): 36'x16'
21. Fabrication of Media Route: lot
22. Flowers and plants Arrangements flower Rangoli in ‘D’ area, Flowers on stage, gates, bowl-on the head tables and flower bouquets for delegates/dignitaries.
23. Ushers to assist delegates, distribution of folders and any other assistance for them: 10
24. Remote plaque Unveiling with drapery rods equipped with silk-satin cover. Lamp arrangements for the inaugural ceremony: 1
26. Dustbins (waste management): 100
27. Serving staff: 50
28. Display panels for display of material like messages, scheme etc: Lot
29. Audio-Visual Equipments: Boss/JBL audio system, table mikes, cordless mikes and network cabling for uplink / Audio-video telecast of press/media and providing feed to the media: Lot
30. Day vision video walls with complete computer operated projection system for live telecast: 3
31. Barricading (mozo) for restricted VVIP, VIP Zones, cut out zones etc.: 500 running ft.
32. Barricading (General) for entire venue: 5,000 sq.ft.
33. Light arrangements (Earthling points, Control panels, metal halide light, halogen lights etc. One job
34. Mist fans: 20
35. Ceiling fans: 300
36. Cabling and main links for entire structure Change over switches, distribution board, control panels, MCB box etc. Lot
37. Chemical Toilets and Waste Disposal: 10
38. Fire extinguishers: 120, Fireman: 40
39. Gen sets with diesel for Pre event Power back-up, for fabrication, testing, dry run of all equipments: 10
40. Power back-up for the event (sound proof Gen-Sets): 2
41. Anchor for the Show: 1
42. Sarod / Santoor / Shehnai vadan: 1
43. Release/decoration of Balloons: Lot
44. Digital Video shoot pre and during event (5 technicians for Helipad, stage and public) Multi-set up
45. Still Photography (each for stage, media and public): 3
46. Facilitation desks duly attended by the representatives: 8
47. Invitations: Designing
Listing & Dispatch
Setting up team of tele-callers for Follow-up with the respective offices with cartage/personal hand delivery: 2,000
48. Designing and execution of branding material like Danglers, panels, Direction Signage, safety signage etc
49. Tracking of electronic channels and print media
50. Making a short film on recent developments of PPCL/IPGCL, project with interviews of the chairman, eminent
officials, project highlight covering, issues like environment, judicious use of power, social messages with
scripting, live shoot, voice over, relevant visuals/animation, editing, sound correction, spl. effects and stock
footage: One Job
51. Shuttle service (Toyota innova): 10
52. AC Buses for Media with Refreshment: 2
53. Shuttle service for PPCL/IPGCL staff: 100
54. Banners for Buses
55. Refreshment for PPCL/IPGCL staff: 1500
56. Passes for all officials and agencies/workers from SPG/PM security office
Some specialized Consultancy services
57. Health & Safety Consultancy
58. Risk Assessment and Safety Co-ordination
59. Disabled Access arrangements
60. First Aid Cover
61. Litter Management
62. Site Management
63. Designing
64. Parking with audio facility
65. Evacuation or emergency planning.
66. Traffic,
67. Coordination with the SPG/NSG/ Ministers’ Office
68. Coordination with Local police/fire service for all security arrangement
69. Provide on site support to all agencies’ staff at all times during the event
70. Preparation of press release
71. Souvenir (Stainless Steel miniature of the inauguration plaque: 15
72. Bonsai plant with beautiful pot to be presented to the VIPs: 10
73. High Tea arrangements for VIP/VIP: 100
74. High Tea, arrangements for Media and PPCL/IPGCL officers/officials: 500
75. Lunch arrangements for Media and PPCL/IPGCL officers/officials: 500

(SIGNATURE OF BIDDER WITH NAME, DESIGNATION & OFFICE SEAL)
Sub: Tender No. CS-I / 100002146 / 11-12 for Event Management for tentage and other allied services for Inauguration of PPCL-III, Bawana, Delhi.

1. The work shall be carried out as per Indian Standard recommendations for “Fire Pre-cautionary measures in construction of temporary structures and pandals”.
2. The temporary lighting of the structure shall be installed by a competent licensed electrical engineer. The load per circuit, insulation test and the installation shall be confirmed as per IS standards.
3. In case of failure to complete the work in target time, penalty @ 10% of awarded amount (maximum) shall be imposed.
4. All “Tools & Plants, Water, Electricity etc. shall be arranged by the agency.
5. Agency should acquaint himself with site conditions.
6. All unforeseen/ incidental works not mentioned under the scope of work but related with the work shall also be carried out by the agency and nothing extra shall be payable. In this regard, directions of the security agencies shall have to be followed for any changes/ revision at site.
7. The quantum of work as reflected under scope of work is tentative and may vary as per requirement and nothing extra shall be paid on account of variations.
8. The tents and other related equipments shall be erected on hire basis and rates are inclusive of cartage and labour charges and must be in accordance with the scope of work. The agency shall ensure that all arrangements are ready as per schedule given.
9. The site shall be left neat & clean after completion of the function. The agency shall dismantle the structure etc. from the site within a period of five days at his own cost.
10. The agency shall keep a watch & ward on the articles / equipments at their own cost and in case of any loss/ damage caused by the natural or unnatural incidences, PPCL will not be responsible for the same.
11. The entire work shall be completed as per scheduled given by PPCL executives.
12. Payment: Payment within 30 days after completion of work on submission & acceptance of bills. Income tax and other statutory deductions in force shall be made from the bills as per rules.

(SIGNATURE OF BIDDER WITH NAME, DESIGNATION & OFFICE SEAL)
Pragati Power Corporation Limited,
220 KV Sub Stn Building,
Pragati Power Station, I P Estate,
Ring Road, New Delhi -110 002.

Sub: Tender No. CS-I / 1000002146 / 11-12 for Event Management for tentage and other allied services for Inauguration of PPCL-III, Bawana, Delhi.

Dear Sirs,

We declare that the following are our prices / rates for above subject work these prices are for the entire scope of the work as specified in your specification and documents, terms and conditions mentioned in bid documents are agreed except deviation stated in the deviation statement.

<table>
<thead>
<tr>
<th>S. No</th>
<th>Description of Work</th>
<th>Quantity</th>
<th>Unit Rate</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Event Management for tentage and other allied services for Inauguration of PPCL-III, Bawana, Delhi</td>
<td>01 JOB</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Total Amount in words: Rs………………………………………………………………………………

DISCOUNT if any: (…………………………………………………………………………………)

NOTE:-

- All the bidders are to state/Quote whether the rates are inclusive of service tax & VAT or not. If nothing is mentioned in respect of service Tax & VAT, it will be presumed that the quoted rates are inclusive of these taxes and will be evaluated accordingly.
- The total job shall be awarded to a single party on the basis of merit of the case.
- The bidders should specify the percentage/amount of taxes demanded.

Signature --------------------------
Name ------------------------------
Designation -----------------------
Company/Vendor's Seal -----------