

INDRAPRASTHA POWER GENERATION COMPANY LIMITED

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PRAGATI POWER CORPORATION LIMITED

(An undertaking of Govt. of NCT of Delhi)

(Regd. Office: Himadri, Rajghat Power House Office Complex, New Delhi-110002)

Corporate Identity Number (CIN)-U74899DL2001SGC 109135

IT Department

Inward / Dispatch

Diary No.: 144

Date: 22/1/18

No. F.98/HR/Policy/2017-18/75

Date: 22.01.2018

OFFICE ORDER

Due to the sealing /de-sealing and checking process of the offices / buildings on 22nd, 23rd & 25th January 2018 in connection with Republic day celebration & to avoid untoward incidents, the offices at Rajghat Power House, Himadri Corporate Office and RPH office complex shall remain closed up to 12:00 PM on 23rd January 2018 and after 12:00 PM on 22nd & 25th January, 2018.

CISF /Security officer shall ensure all security checks on the said premises.

This issues with the approval of the Competent Authority

(Samapan Padhi)

Dy. Manager (HR)-Policy

Copy To:

- Sr.PS to MD
- Sr. PS/ PS to All Directors.
- Sr. PS/ PS to All Executive Directors/ CVO.
- Sr. PS/PS/SR.PA to all GMs /CMO
- ✓ Sr. Manager (IT) : For uploading the same in Company's website.
- DC/AC-CISF
- Security Department.
- Notice Board