



No.DM(HR)PAR/2020-21/70

Dated: 04 Mar., 2021

IT Department

CIRCULAR

1. The undersigned is directed to say that vide Circular No.DM(HR)PAR/19-20/180 dated 12/12/2019 read with F.No.4(1)/2017/Misc/S-IV/Suptcod/3910 dated 5/8/2019, a Scheme of Annual Health Check-up for all employees, aged 40 years and above serving in IPGCL & PPCL, was introduced with the approval of Competent Authority.
2. Subsequently, in view of the prevailing situation of COVID-19, the time lines for submission of Annual Performance Appraisal Report (APAR) and Annual Assessment Report (AAR) for the period 2019-20, was extended upto 30th June 2020, vide this office Circular No.DM(HR)PAR/2020/219 dated 27/4/2020.
3. And vide Circular No.DM(HR)PAR/2020/02 dated 16/6/2020, it was decided to delink the submission of summary of Medical Report from recording and completion of APAR/AAR for the year 2019-20. The timeline for conduct of Annual Medical Examination and thereafter submitting the summary of the Medical Report for the year 2019-20, was extended upto 31.12.2020.
4. And consequent upon the approval of the Hon'ble Lt. Governor vide Office Memorandum No.F.4(1)/2017 /Misc./S-IV /081452118/1988-98 dated 10/8/2020 of Services Department, Govt. Of NCT of Delhi, the Competent Authority had approved the delinking of submission of the Summary of Health Report from APAR/AAR for the period 2019-2020 and also to waive off Annual Health Check-up for the period 2019-2020, as one time measure, which was conveyed vide this Department's Circular No.DM(HR)PAR/2020/18 dated 29/08/2020.
5. Now, in the light of approval of Hon'ble Lt. Governor vide OM F.No.4(1)/2017/Misc./S-IV/081452118/67-75 dated 08-01-2021 of Service Department Govt. of NCT of Delhi, the Competent Authority has, therefore, approved the delinking of submission of Summary of Health Report from APAR for the period 2020-21 and also to waive off the Annual Health Check-up for the period 2020-21.
6. It is further clarified that if any employee still undergoes the Annual Health Check up for the period 2020-21, reimbursement will be made as per Circular No.CMO/19-20/F-1/168 dated 17-12-2019.
7. For subsequent years, mandatory Annual Health Check-up of all eligible serving employees shall invariably be done as per provisions.
8. This issues with the approval of Competent Authority.

Hira Lal
(Hira Lal)

Dy. Manager (HR)PAR

Copy to:

1. Executive Secretary to CMD
2. Sr.PS to all Directors/ CVO
3. Sr.PS/PS to all EDs/GMs/AGMs,
- ✓ 4. Sr. Manager (IT) : with the request to upload this circular on company's website.
5. All Notice Boards